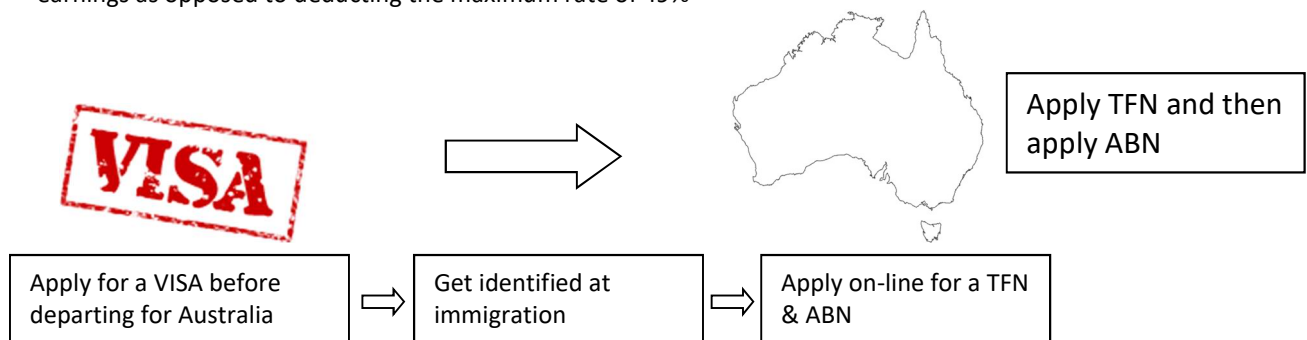


## A step by step guide

- (1) It is important that the player is entering Australia on the correct visa. At this time the correct visa to apply for is a **Temporary Activity visa** (subclass 408). This visa applies not only to the player but also to those supporting the player (Manager, Caddie). A guide to making an application for a Temporary Activity visa (subclass 408) can be found in this document.
- (2) Obtain a **Tax File Number (TFN)**. A TFN allows the individual to apply for an ABN and reduce the taxation on Prizemoney. It will also allow the individual to lodge a tax return in Australia to claim back some tax based on their taxable earnings.
- (3) Obtain an **Australian Business Number (ABN)**. An ABN will mean that the PGA can apply reduce tax rates to earnings as opposed to deducting the maximum rate of 49%



### **Make an application for a VISA**

The most appropriate visa for the players, caddies and officials is the **Temporary Activity Visa (Subclass 408), under the activity type: Invited for other social/cultural activity.**

Please note that subclass 408 visa applicants are required to provide a letter from the organisation in Australia who is responsible for the events or activities they will be undertaking which identifies:

- the visa applicant and any family members travelling with them
- the event/s, activity or work the applicant will be involved in
- the duties in relation to event/s, activity or work the applicant will be involved in
- the date/s, location/s of the event/s activity or work

Joanne Newell at the PGA of Australia will be able to provide you with this letter. Please make contact with her via email [jnewell@pga.org.au](mailto:jnewell@pga.org.au). In the case of European Tour Members who will be travelling to Australia to compete in co-sanctioned tournaments, this letter can be accessed through Ana Maria Neves [ANeves@europeantourgroup.com](mailto:ANeves@europeantourgroup.com)

ImmiAccount is a single point of entry into the department's online visa services.

To lodge an online application through ImmiAccount, go to: <https://online.immi.gov.au/lusc/login>.

A guide on how to create a new visa application in ImmiAccount is available at: [http://www.homeaffairs.gov.au/help-text/online-account/Documents/create\\_new\\_application.pdf](http://www.homeaffairs.gov.au/help-text/online-account/Documents/create_new_application.pdf)

Applicants who lodge their visa applications online will need to ensure that adequate supporting documents are attached to their online visa application.

Information about the *Temporary Activity Visa (Subclass 408), under the activity type: Invited for other social/cultural activity* can be found at: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/temporary-activity-408/invited-for-other-social-and-cultural-activity#HowTo>

### **Obtaining a TFN and ABN:**

The most efficient way to obtain an ABN is to apply on-line when you arrive in Australia. The first step in the process is to apply for a **Tax File Number (TFN)**.

#### ***Online Individual TFN application***

This application can be made on-line after arriving in Australia by clicking the link below. This method relies on you being identified at immigration. This will have been done when you pass through immigration and hold the correct visa of which the Temporary Work (Short Stay Activity) visa (subclass 400) is one.

<https://www.ato.gov.au/iar/#beforeStart>

#### ***Online ABN application***

This application can also be made on-line immediately after the application for a TFN is made by clicking the link below. It is important that in the process you choose “No” to the question “Do you have a TFN?” and “No” to the question “Do you wish to apply for a TFN?” You have previously made an application for a TFN but it has not been issued. The system will align your applications and issue the relevant numbers to you.

<https://abr.gov.au/For-Business,-Super-funds---Charities/Applying-for-an-ABN/>

### **Paying GST**

To avoid an obligation to pay the ATO GST, it is best to enter into a reverse charge agreement with the PGA, whereby the PGA remit the GST on your behalf, saving the individual the necessity to complete a business activity statement (BAS) GST return. Please sign the consent form at the end of this information to enter into a reverse charge agreement and email a scanned copy back to [accounts@pga.org.au](mailto:accounts@pga.org.au)

### **Taxation on earnings (individuals):**

Once a player earns any prizemoney in Australia they become subject to the ATO tax withholding laws. For individuals without an **ABN** the PGA is obliged to withhold 47% (this is calculated as the top tax rate of 45% plus the 2% medicare levy. Sec 38 of the Taxation Administration Regulations 2017, Part 1 of Schedule 7 of the Income Tax Rates Act 1986) of the players' earnings.

The taxation requirements for International Players (non-residents) playing in Australian Events are as follows:

1. If the player does not hold an ABN the PGA must withhold 49% tax.
2. If the player holds an ABN, the PGA is required to withhold tax at the Non-Resident rates on all prizemoney won. Withholding tax rates are based on a sliding scale starting at 32.5% tax (see details below).

The Standard rates of PAYG withholding that apply to income / prizemoney earned by non-residents from 1 July 2022 are:

<b>Prizemoney</b>	<b>Non-Resident Tax rates</b>
\$0 – \$120,000	32.5 cents for each \$1
\$120,001 - \$180,000	\$39,000 plus 37 cents for each \$1 over \$120,000
\$180,001 and over	\$61,200 plus 45 cents for each \$1 over \$180,000

### **Taxation on earnings (Company):**

A player whose services are provided by a non-resident corporation, Limited Liability Company (LLC) or Limited Liability Partnership (LLP) is taxed at the rate of 30% or 25% depending on whether the company is classified as a Base Rate Entity. The tax rate thus depends on the particular circumstances of each company and each company should seek their own advice in this regard. The entity is required to apply for an [Apostille](#) certification of its certificate of incorporation or origin and submit it along with an ABN application. It is also necessary for the entity to apply for a TFN upon entry into Australia.

## **Payment Summaries**

The PGA will send each player a Payment Summary detailing earnings and taxes withheld. This is completed annually, however a payment summary can be issued earlier by request.

## **Help**

The PGA of Australia can process the application for you. Please email [accounts@pga.org.au](mailto:accounts@pga.org.au) if you would like the PGA to apply for a TFN and ABN on your behalf. We will then email you a listing of the information we require in order to make the applications. This needs to occur well in advance to your arrival in Australia, preferably once you have made travel arrangements.

Any questions regarding these procedures please make contact with the Cassandra White – PGA Financial Controller at [accounts@pga.org.au](mailto:accounts@pga.org.au) .

## **Tax Agents**

As it is mandatory for a sports person to file an Australian Income Tax Return and the PGA of Australia is aware of the following Tax Agents in Australia to assist you with this process, before or after the event. The PGA however makes no representations or warranties regarding any of them; it is up to the players as to the decision regarding any agent they may engage:

- Fiona Hall of McBurnie Hall Taxation Services, Registered Tax Agent and Chartered Accountant, 0417 426 009, email [fiona@mhts.com.au](mailto:fiona@mhts.com.au)
- Michael Roseby of Roseby Rosner and Young Pty Ltd, Level 3, 199 Toorak Road, South Yarra (03) 9823 3366, email: [msr@rosroy.com.au](mailto:msr@rosroy.com.au)
- Drew Robinson of Drew Robinson Pty Ltd, 209 Cecil St, Sth Melbourne Vic, 3205, phone (03) 9696-6344, email: [drew@drewrobinson.com.au](mailto:drew@drewrobinson.com.au)
- Helen Wicker of SW Accountants & Advisors Australia, Sydney (02) 8059 6830, email [hwicker@sw-au.com](mailto:hwicker@sw-au.com)
- Paul Luczak of The Guild Group, Suite 5, 22 Horne St, Elsternwick Vic, 3185 (03) 8506 0536, email: [paul@thegildgroup.com](mailto:paul@thegildgroup.com)



**GST Reverse Charge Agreement**

I, ..... [“**The Supplier**”] make the following taxable supply to the PGA of Australia Ltd [“**The Recipient**”]:

“Participation in Golf Tournaments in Australia”

The supplier and the recipient warrant that;

1. the supplier is a non-resident
2. the supplier does not make the supply through an enterprise that it carries on in Australia at a permanent place (that is, not a temporary place)
3. the recipient is registered, or required to be registered, for GST in Australia
4. the supplier and the recipient agree in writing before or at the time of the supply that the GST payable on the supply is payable by the recipient.

By signing this agreement both parties agree to enter into a GST reverse charge agreement.

For and on behalf of the Supplier

.....	.....
<b>Signature</b>	<b>Name</b>

.....	.....
<b>Date</b>	<b>Title</b>

For and on behalf of PGA of Australia Ltd (the Recipient)

.....	.....
<b>Signature</b>	<b>Name</b>

.....	.....
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